Employability Skills Review

1. What will most likely be your best source of job leads?
2. Name 2 methods of contacting job leads and describe one advantage of each method.
3. What is one technique of expanding your list of job leads?
4. What information does a resume contain?
5. What should you do to make a good first impression at a job interview?
6. What are some rules of conduct to follow during the interview?
7. What are appropriate ways to follow up after an interview?
8. What should you wear to an interview?
9. What is the difference between business casual and what you would wear to an interview?
10. Is it ok to have just 1 misspelled word on your resume?